

Hunsdon JMI School

Admissions Policy

This policy is in line with Hertfordshire County Council's current admission policy, details of which can be found at:

<https://www.hertfordshire.gov.uk/services/schools-and-education/school-admissions/school-admissions-and-transport.aspx>

The school has an Early Entry Unit (Other 4's). Children who are 4 and due to begin school in the following September can attend this unit if they are born between the 1st September and the last day of February. Parents must write directly to the school in order to secure a place in the Early Entry Unit. Places are limited to 8 children.

There will be a single entry for the Reception Class. All children whose birthdays fall between the months of September to August will begin full time school in the September.

At present, the Governors have decided that the maximum number of children per year group will be 15.

If there are more than 15 applications for a Year group, then the following rules will be applied:

The Admission Rules

1. Children who must go to the school because they have a statement of special educational needs under the 1996 Education Act which names the school.
2. Children who can prove that they have a particular medical or social reason why they must go to the school.
3. Children who have an older brother or sister on the roll of the school **at the time of admission**.
4. Children for whom the school is the nearest in relation to alternative schools. (If more families qualify under this rule than there are places available, those families with the longest extra journey to an alternative school with places will be given priority.)

5. Children who live nearest to the school. (If more families qualify under this rule than there are places available, those families with the shortest journey to the school will be given priority.)

Parents /Carers receive the Starting School Booklet from Hertfordshire directly which contains the admission form and it is the responsibility of the parents / Carers to send the completed form to Hertfordshire County Council who in turn will write to the parents / carers to tell them whether or not their application has been successful. The opportunity also exists for parents / carers to apply on line. Those parents who are unsuccessful in their application do have the right of appeal and are sent a booklet by Hertfordshire Admissions explaining the procedure.

Once an application has been agreed and accepted, parents will be contacted by the school to arrange a time for a visit. Parents will also receive a school prospectus giving them various information including details regarding school uniform.

Revised May 2017