

Hunsdon JMI School



**Prospectus
September 2016**

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Welcome to Hunsdon JMI and thank you for your interest in our school.

Working together to learn, achieve, thrive and be happy

We believe that children should be given the opportunity to reach their full potential in a happy, secure and disciplined environment. We aim to provide a calm, purposeful atmosphere where good behaviour, respect for others, moral development and positive relationships are encouraged so that a secure and friendly place for learning is created and maintained. We also believe that a good, working partnership between school and home is essential in enabling a child to fulfil their potential and in promoting their well being.

We are committed to every child:

- Being healthy
- Staying safe
- Enjoying and achieving
- Making a positive contribution
- Achieving economic well being

(As defined in the Children's Act 2004 "Every Child Matters".)

We hope that the information provided in the following pages will capture some of the flavour of the school, but do come and visit the school and see it in action. Please telephone the school office to make an appointment and we will be delighted to show you around.

Hunsdon JMI School

High Street

Hunsdon

Herts

SG12 8NT

Telephone: 01279 842644

Fax: 01279 841197

Email: admin.hunsdon@thegrid.org.uk

Head teacher: Mr. Jonathan Millward



Aims of the School

Our school's aims are to:

- Provide a wide, stimulating curriculum including all the National Curriculum subjects to all children.
- Provide a happy, secure and caring environment in which all children can equally develop their social, emotional, aesthetic and academic potential.
- Help children develop lively and enquiring minds and provide them with opportunities to make decisions for themselves.
- Identify children who have special educational needs or who are gifted and provide appropriate help, support and resources.
- Encourage teamwork and develop a balanced attitude to competitiveness.
- Develop an awareness of the importance of exercise and a good, healthy diet and lifestyle.
- Foster an appreciation of the school's position as part of a village community.
- Develop an understanding and respect for values and morals based on our Christian heritage, and to instil an acceptance and appreciation of diversity.

Status

Hunsdon JMI is a County school. This means that it is established and maintained by Hertfordshire Local Education Authority, who employ staff and control admissions to the school. However it operates under the system of Local Management of Schools, under which the LEA has delegated the responsibility for the school's day-to-day management, including the annual budget, to the school's Governing Body.

Staff

At the time of publication we have the following staff:

Teaching Staff - September 2016

Mr J. Millward Head Teacher

Mrs L. Macaulay Reception Class Teacher (DSP)

Mrs N. Cole Nursery Nurse

Mrs H. Lord Year 1 Class Teacher

Miss J. Park Year 2 Class Teacher (SENCO)

Miss V. Wade Year 3&4 Class Teacher

Mrs N. Hall Year 5&6 Class Teachers

Mrs A. Burton Part-time music teacher

Mrs L. Fiorentino Part-time French teacher

Mrs. S. Chandler Specialist Support Teacher

Mrs A. Davies Years' 3/4 PPA cover

Mrs A. Aldridge Teaching Assistant

Mrs L. Cox Teaching Assistant

Mrs C. Dunstan Teaching Assistant

Mrs J. Shillito Teaching Assistant

Mrs M. Francis Learning Support Assistant

Mrs J. Hargraves Teaching Assistant

Mrs K. Holmes Teaching Assistant

Mrs N. Steele Learning Support Assistant

Mrs. V. Brinkley Learning Support Assistant

Mrs. V. Povey Learning Support Assistant

Non-Teaching Staff - September 2016

Mrs H. Poole Finance/Admin Officer

Mr. G. Falchi School Caretaker

Mrs C. Hatch School Cook

Mrs L. Bennett Assistant Cook

Miss P. Osbourne Midday Supervisor

Miss D. Osbourne Midday Supervisor

Mrs. R. Humes Midday Supervisor

Mrs M. Manning School crossing patrol

The Governing Body

At the time of publication the school's Governing Body comprises:

Chair

Mr. Ed Nicklin (co-opted)

Vice Chair

Mr. Mike Newman (local authority)

Mrs. Jackie Carthy (co-opted)

Miss. Jennifer Park (co-opted)

Mrs. Lynn Barnett (parent)

Mr. Matt Simpson (parent)

Mr. Daniel Munn (parent)

Mrs. Diane Fossey (co-opted)

Mr. David Wilson (co-opted)

Mrs. Lindzee Macaulay (Teacher Governor)

Mr. Jon Millward (Head Teacher)

Clerk to the Governors - Mrs. Karen Osterley

The Governors play an active part in the life and community of the school. There is a full Governors' meeting once a term and the Finance, Curriculum and Premises Committees also meet regularly. The Chairman of the Governors also meets once a month with the Head teacher.

Minutes of the Governors' meetings are available from the Office.

Organisation

At present we have 107 full time children on roll.

The classes at present are divided thus:

Apple Class	Early Entry children
Oak Class	Reception (ages 4 - 5)
Walnut Class	Year 1 (ages 5 - 6)
Maple Class	Year 2 (ages 6 - 7)
Ash Class	Year 3 / Year 4 (ages 7 - 9)
Cedar Class	Year 5 / Year 6 (ages 9 - 11)

Each class has its own separate classroom and its own class teacher. There are in addition various shared areas, e.g. the Hall. There is a great deal of co-operation between the teachers and the ancillary staff, helping to create a pleasant working atmosphere in which effective teaching can take place. With the exception of Oak and Apple Class, the classes have Teaching Assistants for at least part of the day. One Teaching Assistant is employed as a Special Needs TA supporting individual children or groups of children mainly with their Literacy.



Starting School

All children who are 'rising five' and are born between September 1st and August 31st start full time school in the Autumn Term. We also have an Early Entry Unit and children who are born between September 1st and February 28th are able to spend two terms prior to their beginning full time school, in this unit attending for mornings only.

The Reception class teacher and the Nursery teacher visit the children at home prior to them joining the Reception class in September. Parents/carers with their children are then invited to attend a meeting with the Headteacher where the school routine is explained. This also gives parents/carers the opportunity to ask any further questions or raise any concerns that they may have about their child starting school. During this time, the child then spends a morning visiting their class. Parents with children starting at the school other than in the Early Entry Unit or Reception class are also invited to visit the school and meet the Headteacher. Contact with the child's previous school is made and the child would then begin school on a Monday morning.



The School Day

Class Times

Session 1 09.00am - 10.10am

Assemblies 10.10am - 10.25am
2.45pm Fridays - Parents warmly invited attend

Break 10.25am - 10.35am

Session 2 10.35am 12.15pm

Lunch 12.15pm - 1.15pm/1.30pm

Session 3 1.15pm/1.30pm - 3.15pm

School finishes 3.15pm

Junior lunch finishes at 1.15pm, Infant lunch at 1.30pm.



School meals

Parents may pay for their children to be provided with a small carton of milk (one third of a pint) each day. This milk has to be ordered at the end of a term for the following term. Early Entry milk is free and Infant children who receive free school meals can also have milk provided free of charge. Infant milk is charged at a rate subsidised by the County Council and is for a whole term. Junior milk is charged at the current market value and is paid for half-term at a time.

From September 2014, all children in the Reception class and Key Stage 1 will be entitled to free school meals. **If your child is in Reception, Year 1 or Year 2, you still need to apply for free school meals, even though all children in these classes will be eligible to receive free meals. This is because the school receives funding for these children. You can see how this funding is used by looking at the school website www.hunsdon.herts.sch.uk**

If you think that your child would be entitled to free school meals, it is easier than ever to check your eligibility at:

www.hertsdirect.org/freeschoolmeals. If parents cannot access the internet at home or through their local library; they can apply over the phone to the CSC at 0300 123 4048. Parents of children that already receive free school meals do not need to re-apply for the forthcoming academic year and will only receive a letter from the county council if checks find that they are no longer entitled to free school meals.

Children may bring a snack for playtime and this can be either fruit, dried fruit, vegetables, cheese and/or a drink of water. There are also two water fountains for the children's use and they are allowed to have water bottles in class for use throughout the school day.

Lunchtime Provision

Our school community is committed to adopting a healthy lifestyle and this includes having a healthy diet. Our current contractors, Herts Catering, prepare school dinners in the school kitchen and we have an excellent cook who prepares a range of varied meals with an emphasis on providing healthy meals. It is possible for parents to arrange a time to come and taste the meals provided for themselves!

School meals must be booked and paid for in advance on Mondays. Parents, who wish to do so, may pay by cheque for half a term at a time; credits occasioned by absence will be taken into account by the School Secretary. Children who do not normally have a school meal may stay to lunch on any day in an emergency. The school is not permitted to allow meals on credit. Any parents who think that their children may be entitled to free meals should ask at the school office for an application form - such matters are dealt with in confidence.

Herts Catering also now provide packed lunches and it is possible for pupils to have packed lunches for 4 days with a hot lunch on Friday.

We allow children to bring a packed lunch to school to eat in the dining room at midday, with the following provisos:

Packed meals must be brought to school in a reasonably sized plastic lunch box with the child's name clearly marked. Drinks should be restricted to still juices only, contained in sealed plastic cups or cartons. Fizzy drinks in bottles or cans must not be provided, nor - for safety reasons - hot drinks. Children are not allowed to have sweets or chocolate bars in their lunch boxes.

Staff / Parent Liaison

Consultation and Open Evenings

Throughout the year there are opportunities for parents/carers to meet the teachers and discuss the progress of their child/ren. Staff / parent liaison is important in ensuring that each child is receiving the most effective education. These are valuable occasions and we would hope that all parents/carers would make every effort to attend.

Autumn Term: Parents Consultation to meet class teacher, see how they are settling in and to discuss child's targets for the term

Spring Term: Parents Consultation with the Class teacher regarding the progress the child is making, an opportunity to see their work and discuss the progress made towards reaching their targets whilst setting new targets if appropriate.

Summer Term: Parents/carers receive a report and have the opportunity to make an appointment to discuss the report with the teacher if they feel it to be necessary.

Written reports are sent home towards the end of the Summer Term. These record the child's progress in terms of attaining the targets at each Key Stage of the National Curriculum. Equally importantly, they contain comments and observations by the Class Teacher on the child's work and behaviour at school.

Attendance

By law the school is required to submit figures to the Department of Education and Employment and included in this return are figures for authorised and unauthorised absences. Only the school can authorise an absence. There are of course, occasions when it may be necessary for your child to be absent from school, including illness, bereavement, hospital or orthodontic appointments and days of religious observance. We would ask that if your child is away for more than one day, you telephone the school or e-mail us and let us know. When they return to school please send in a note or an e-mail, giving the reason for their absence. A note or e-mail will also be necessary if they are attending a medical appointment.

Please make every effort to avoid arranging holidays with your children during term times. This not only affects your own child's education, but means the teacher has then to spend additional time recapping the missed work at the expense of the remainder of the class. The school can no longer authorise holidays and they will appear as unauthorised on your child's school report.

Truancy Rates - There were no cases of truancy during 2015 / 2016

Site Security

The safety of our children is of course paramount and we have invested in electric gates, CCTV cameras and new fencing around the school.

All visitors to the school must sign in and out in the Office. Children who are late need to go to the Office to be marked into the register.

Parents/carers who are taking their child out of school during the day need to sign them out at the Office, stating their reasons for taking their child out of school and children are only allowed off the school site if they are collected by a parent/carer.

Parents/carers are asked not to enter classrooms whilst the school is in session.

Parent / Volunteer Helpers

The Staff and Governors are keen to encourage volunteer/parents/carers' help throughout the school. This can include helping with reading, craftwork, cooking, swimming, collecting resources and general classroom assistance. Volunteers/Parents/Carers are a valuable resource and their help, support and involvement in the children's education is greatly appreciated.

If you do wish to be a helper in school, you are now required to have a police check. The necessary form is available from the Office.



Standard Assessment Tasks

Standard Assessment Tasks (SATs) are performed at Year 2 and Year 6 as required by the current legislation. The individual child's results are reported to parents with the annual report and the consolidated results are published for general information.

The Key Stage 2 SATs take place during one week in May and take the form of written tests which includes a new spelling, grammar and punctuation test. The Key Stage 1 SATs take place over a number of weeks and are based on Teacher Assessment only, although the teacher will use written tests to inform and support her assessment. Year 1 are now also required to take a Phonics test which is administered by the class teacher in one specified week in June. Parents are informed as to whether their child has passed or failed. Those children failing in Year 1 will be re-tested in the following year.

Homework

We encourage children to do homework as we feel that this supports their learning and gives parents/carers an opportunity to see the work the children are covering in school. Sometimes the homework is of an investigative nature and will require adult help. We would ask that you check with your child to see if they have any homework and then ensure that it is done.

Each term, information is sent home regarding the work to be covered over the term. You will also be informed which days the homework is given, expected to be completed by and the nature of the homework. For example: Spellings given on Thursday, test the following Tuesday.

If you have any concerns regarding homework, do please make an appointment to see the class teacher.

Charging Policy

The Governing Body has established a policy on charging to cover specific costs associated with providing a varied and interesting curriculum. This policy is in line with local and central government guidance, and may be seen by arrangement with the Headteacher. We will not exclude a child from any school activity because their parents have not provided a contribution to the cost of that activity.

Child Protection / Safeguarding

All parents need to understand that schools have a duty to safeguard and promote the welfare of children who are their pupils/students, that this responsibility necessitates a child protection policy and procedures and that a school or institution may need to share information and work in partnership with other agencies when there are concerns about a child's welfare.

Hunsdon School has a Child Protection Policy and a copy of Hertfordshire Area Child Protection Procedures, both of which are available for parents/carers to see.

Mr. J. Millward is the Designated Senior Person for Child Protection and Mrs Macaulay is the Deputy DSP. They will be happy to discuss any questions or concerns parents/carers may have about Child Protection Policies and Safeguarding Practice.

Complaints procedure

Most complaints can be dealt with on an informal basis with the class teacher. However, if the problem is not resolved then it may be necessary for the parents, teacher and Head teacher to meet in order to resolve the difficulty.

In the event of a more serious complaint, or if parents feel that a problem has not been resolved then there are three stages of procedure to follow:

1. Parent to write to the Head teacher.
2. Formal complaint to the Governing Body of the School.
3. Formal complaint to the Local Education Authority.

However if a parent is concerned about any aspect of the curriculum or the school management, please do not hesitate in making an appointment to see the Headteacher as soon as possible. Any complaints or enquiries will be dealt with on a confidential basis.

FRIENDS of Hunsdon School

All parents/carers of children attending Hunsdon School are automatically entitled to free membership of FRIENDS of Hunsdon School. The FRIENDS' aim is to interest the village in the activities of the school and to raise money to be spent on behalf of the children. This money is used in a variety of ways including contributions towards the cost of trips, playground equipment, games etc.

We hope that all parents/carers will encourage and support FoHS in their fundraising activities. A programme of events is produced and sent out to all parents /carers. The FoHS Annual General Meeting is held in October each year, when a committee is selected. However if you are interested in being on the committee or willing to be actively involved in some way, please do contact the school and we will put you in touch with members of the present committee. They are always looking for new members and new ideas!

Please visit the Friends page on our website at:

<http://www.hunsdon.herts.sch.uk/Friends/friends.html> for details of their fundraising activities.



Uniform

Parents are encouraged to support a sense of school pride and belonging by sending their children to school in uniform. No jewellery is allowed except for children with pierced ears who may wear studs. Nail Varnish is also not permitted.

Boys

- Shirts Pale blue or white, or white Polo shirt
- Pullovers Navy Blue
- Trousers Grey
- School Sweatshirts Navy Blue - Available to order
- School fleece Navy Blue - Available to order
- Shoes Black

Girls

- Blouses Pale Blue or white or white Polo Shirt
- Pullovers/cardigans Navy Blue
- Skirts/Pinafore dresses Grey or navy blue
- Trousers Black or Grey
- Summer dresses Striped / check pale blue and white
- School cardigan/Sweatshirt Available to order
- School Fleece Navy Blue - Available to order
- Shoes Black
- Short or long white socks
- Plain grey or blue tights

Trainers and tracksuits are allowed for Games but simple and practical please - it's definitely not a fashion show! When buying shoes please remember that they should be smart black shoes with a sensible heel and not fashion shoes! White or blue sandals are allowed during the summer term.

All uniform is now ordered online by going to:

www.schooltrendsthecage.co.uk

Please note that apart from book bags uniform should not be ordered through school although it can be delivered to us for free.

Recommended dress for P.E.

All children must wear shorts or short trousers for P.E. Boys and girls should also wear a T-Shirt, vest or top (preferably white and we now have a Hunsdon T-shirt for sale) which allows plenty of freedom of movement. Indoor P.E. especially large apparatus is done barefooted unless a child has a foot complaint. Plimsolls/trainers should be provided for outdoor work. Jewellery must not be worn in school, only studs for pierced ears. These will need to be taped over or removed for P.E. lessons as they can be dangerous.



Your child's welfare

School Rules and Discipline

Our aim is to encourage thoughtful attitudes and social behaviour on the premises, as well as on the way to and from school. Good manners and polite social conventions are discussed with the children and encouraged at all times. Anti-social behaviour is discouraged firmly and children will be punished for thoughtless and poor behaviour this will often involve the child missing playtime or part of their lunchtime. Serious misdemeanours such as bullying or racist behaviour are always discussed with the parents involved. Every effort is made to be fair, reasonable and constructive when dealing with poor behaviour. Children will be encouraged to reflect on their poor behaviour and to think about how they can put matters right. There is no corporal punishment in the school.

These are our school rules which have been agreed with the school council and we would ask that parents/carers discuss them with their children so that they are clear as to what is expected from them by school and home.

Hunsdon JMI Expectations

In our school:

We line up quietly

We always walk

We enter classrooms politely or when invited

We use quiet voices

We respect each other's property

We are kind and helpful

We keep everything tidy

We treat adults and each other with respect

First Aid at School

In the case of illness or accidents at school, the staff administers essential first aid and, if necessary, every effort is made to contact parents. We do ask that records of home and work contact numbers are kept up to date for this reason. Only under exceptional circumstances will we administer any medication. We are allowed to use plasters. Please let us know if your child is allergic to plasters. If a child has sickness and/or diarrhoea please keep the child away from school until they have been free of any symptoms for 48 hours.

Medical and Dental Examinations

We have a School Nurse who visits the school regularly. Infant children also receive a medical examination upon entry to the school.

Care of Money and Personal Property

Significant amounts of money and valuable items should not normally be brought to school, but where that is unavoidable the class teacher or Headteacher should be consulted. The Governors do not accept liability for loss of any pupil's personal property on the school premises.



School Crossing Patrol

A School Crossing Patrol Officer is in attendance outside the school from 8.40am until 9.05am each morning and again from 3.15pm to 3.35pm.

We are aware that some children come to school by car and we would ask that parents/carers park responsibly. As part of a village community, we do not want to cause problems at the beginning or end of the school day because people have parked across driveways or on yellow lines. We also want to keep everyone safe.

There is a car park opposite the Village Hall from which children can walk to school.

We do have a School Travel Plan, which has been put into place to encourage those that can, to walk to school. Children in Year 5 or 6 who have attended and passed the Cycling Proficiency Course, ran annually in school, may bring their bikes to school on their own. Other children using bikes or scooters must be accompanied by a parent or carer. The school cannot accept any responsibility for the safe keeping of bikes or scooters whilst on the premises.

If you can walk your child to school, we would encourage you to do this.



The Curriculum

The National Curriculum

The Education Reform Act 1988 introduced a National Curriculum for children aged 5-16 in schools in England and Wales. It comprises of four core subjects, Numeracy, Literacy, Science and ICT and six foundation subjects supplemented by Religious Education and PHSE & Citizenship, which includes Sex and Relationship Education. We teach all these subjects through programmes of study, aiming to create conditions for children's learning in the classroom that will allow them to reach the Attainment Targets at each Key Stage. Pupils in the Reception year now follow the Foundation Stage, while Years 1 and 2 will be working on KS1, and those in Years 3 to 6 will be working on KS2. Brief details of the curriculum follow. It is important to note that there was a new curriculum introduced in September 2014, which altered some of the content to be taught in the subjects mentioned above.

Mathematics

There is a daily maths lesson based on the National Numeracy Strategy. We have the Abacus Maths scheme of work and numerous resources, which enable the children to cover the practical aspects of Maths. There is also an emphasis on mental arithmetic and the children are encouraged to learn their tables as quickly as possible, use paper and pencil, computers, calculators and other aids to mathematical development.



Science

Various aspects of science are covered in a carefully structured programme throughout the school, including environmental, physical and chemical sciences. We follow the QCA scheme of work to ensure progression. Science may be the main focus of a topic or incorporated as part of the topic a class or group is investigating. The children will develop various methods of recording data and results.



English

There is a daily English lesson based on the National Literacy Strategy. We develop the children's' ability to speak and listen, to read and to write. We use a combination of 'core reading schemes' with many other books and the children are encouraged to take books home. Reading for enjoyment is of

prime importance and we encourage parents/carers to hear their children read, ask them questions about what they are reading and also to read to their children. Creative writing aims to encourage the use of writing as a medium for self-expression and communication. English grammar, spelling and handwriting are taught, and computers are used for word processing. Drama is developed with all children and there are many opportunities for them to speak in public and take part in class or school plays. We have a well-stocked library of fiction and non-fiction books.

Computing

ICT has become so important that it is now seen as an integral part of all subjects. We currently have a total of 22 machines and all children have regular access to a computer. Throughout their school life they will encounter computer-based word processing, graphics, geometry, data processing and spreadsheets. All five classes have an interactive whiteboard installed and the whole school is now networked. We also have a dedicated ICT suite; eSafety is taken very seriously and a policy is in place and parents are asked to share this with their children and sign the *Acceptable Use Agreement* on their behalf.

Design and Technology

Children are taught to plan, design and make a variety of objects using a variety of materials. The thought processes used and effort that goes into finding a solution to the problem are important ingredients in this subject.



Geography

For infant children geography is centred on our immediate environment, our school and community, and ideas are developed to help them understand life in contrasting communities. For juniors we develop forms of enquiry into changes that occur locally and elsewhere in the world. A great deal of geography is taught through topic work, e.g. weather, landscapes, rivers, environment and settlements. Map work is developed throughout the school. Geography also supports the breadth of the language and mathematics curriculum.

History

Children are naturally curious about the past and teaching about historical events provides them with a sense of identity. It is important that we talk about the history of our immediate environment, so that the children build up an understanding of how knowledge and attitudes are shaped by what has gone before. History is presented mainly through topic work and follows a four year rotation details of which can be found on our website.



Music

We employ 2 part time music teachers so that all the children will have music with a specialist music teacher. The music teacher will endeavour to introduce children to as many forms of music as possible, with enjoyment at the heart of all that they do. Singing, rhythm and instrumental work are developed throughout the school. All children have the opportunity to take part in all our performances at Christmas and at the end of each term and sometimes there are special music assemblies where the children have the opportunity to share what they have learnt with their parents.

Art

Children are able to use many forms of art media and experience a great variety of colour, texture and shape. The use of imaginative and observational work can be seen throughout the school, and many other curriculum areas are enhanced through art.



Physical Education

Physical Education aims to develop greater control and co-ordination of the body through a variety of activities. We teach the skills needed in the team games children play when they are older together with gymnastics and dance/movement lessons. All children in Cedar and Ash classes swim at a local pool for one term during the year. All children take part in the annual Sports Day.



Religious Education

Religious Education enables children to learn about and from religion. It is directly concerned with exploring the principal religions represented in our multi-cultural society and in developing an ability to make reasoned and informed judgements about religious and moral issues. As a result we hope to enhance the pupils' own spiritual, moral, cultural and social development and

to uphold the right of people to hold different beliefs within a religiously diverse society.

At Hunsdon School, Christianity is taught at all levels. The Vicar of Hunsdon takes an assembly weekly. The children are also given knowledge and understanding of the other main religions represented in Britain.

Sex and Relationship Education

In discussion with *Governors* and parents, sex and relationship education has now become part of the curriculum offered in the school. Sex and relationship education is not just about reproduction and sexual health. These are important, of course, but it also strives to enable children to act responsibly in making and maintaining relationships with others and to make them feel good about themselves and the choices they make, as well as respecting others regardless of their gender. A school should promote health in its widest sense.

Parents/carers will be informed when their child will be receiving sex and relationship education. Parents/carers will be invited to view any material that is to be used and to discuss any issues related to this topic.

Parents/carers maintain the right to withdraw their child from Sex and Relationship and Religious Education.

Personal, Health and Social Education (P.H.S.E.) and Citizenship

Children learn to evaluate and notice connections between their actions and their health. It is important that each child feels valued and develops a responsibility to themselves, their family and their community. Circle Time is used throughout the school and this enables the children to develop and express their feelings in a safe and secure way and encourages them to listen to and consider other points of view. We have also established class councils where the children discuss relevant issues, with representatives attending a monthly Council meeting with the Headteacher to share the views/suggestions of their class. Minutes are kept and the representatives share the discussion and decisions made at the monthly meeting, with their class. Children are positively encouraged to express their views and offer solutions, to listen to what their peers have to say and then to make a decision or a choice based on what they think or what they have heard.

Environmental Education

Children are naturally curious about their environment and we aim to increase their knowledge by fostering concern for their surroundings. The school grounds and local countryside provide ample opportunity for environmental theme work. We have also recently established a garden area within the school grounds and the children are involved in ideas for the garden as well as in helping to maintain it.

Multicultural Education

In accordance with the 2011 'Prevent Strategy' we promote the fundamental British values of:

- Democracy
- The rule of law
- Individual liberty
- Mutual respect
- Tolerance of those with different faiths and beliefs

For more information please see the document *Promoting British Values at Hunsdon JMI School* on our school website.

Equal Opportunities

We are committed to equal opportunities for all. All members of the school community have a right not to experience behaviour which ignores, puts down or offends anyone on the grounds of race, nationality, gender, sexual preference, ability, social background or age. As a school we will foster a positive atmosphere of mutual respect and trust among pupils and staff, in which all pupils, their families and the staff can feel safe and reassured and where all pupils can achieve their full potential.

Individual Music Tuition

Private, weekly piano tuition is offered at school to all children from eight years upwards. This tuition does not form part of the regular curriculum of the school and therefore all lessons must be paid for in advance. At present our Piano tutor is Mrs. A. Burton who resides in Hunsdon. Details of current charges may be obtained from her.

Special Educational Needs

The Governors and Staff recognise their responsibility in identifying and assessing the Special Educational Needs of any child at school, to ensure the accessibility of education for all, including any pupils with disabilities. The Special Needs policy is regularly reviewed and updated if necessary and all reasonable and practical steps are taken to meet the responsibilities identified in the policy. Early identification is essential and the school will work closely with parents/carers and support services in ensuring that the best provision is made for a particular individual need.

The school has a disabled toilet and ramps leading into school, from the main front entrance, the back entrance used by the children to come into school and into the school hall. We also have a current accessibility plan.

Parents/carers wishing to discuss any matters relating to Special Needs Provision are invited to contact the Head teacher to arrange for a meeting.

Hunsdon JMI Access Plan June 2016 / 2017

	Targets	Strategies	Outcome	Timeframe	Goals achieved
Short Term	To have CCTV on the carpark gate and side gate	To receive quotes and information then put in place.	Increased security for the school premises	September / October 2015	November 2015
Short Term	To replace the paving slabs leading to the front door as they are slippery when wet.	To receive quotes and information then put in place.	Non slip approach to the front door ensuring that everyone has safe access.	March - June 2016	June 2016
Medium Term	Development of a new, bigger library with better access for all pupils.	To receive quotes and information then put in place.	Increased access and usability for children with disabilities	July 2016	
Medium Term	To renew the fencing around the school field	To receive quotes and information then put in place.	Increased security for the school premises	Summer Term 2016	
Ongoing	Improve range of skills and experience available within the school so we are better able to assess and provide for the needs of pupils with SEND.	Audit staff's current skills, training and experience and plan future training.	Staff who are secure in their diagnosis of learning difficulties and abilities, and able to develop and advise on teaching strategies to enable pupils with SEND to fully access the curriculum.	Ongoing	

Listed below are the holiday dates for the next academic year. Please ensure that you book holidays out of term time. Thank you for your co-operation in this matter.

SCHOOL HOLIDAY DATES - SEPTEMBER 2016 - JULY 2017

AUTUMN TERM 2016

Inset Day Thursday 1st September

Inset Day Friday 2nd September

Term Starts Monday 5th September

Half Term Monday 24th Oct - Friday 28th October

Term Ends Wednesday 21st December at 2.30pm

SPRING TERM 2017

Inset Day Thursday 5th January

Term Starts Friday 6th January

Half Term Monday 13th-Friday 17th February

Term Ends Friday 31st March at 2.30pm

SUMMER TERM 2017

Term Starts Tuesday 18th April

May Day Bank Holiday Monday 1st May

Half Term Monday 29th May - Friday 2nd June

Inset Day Friday 23rd June

Inset Day Monday 26th June

Term Ends Friday 21st July at 2.30pm

Occasional day Monday 24th July